



Friday 9th January 2026

Dear Year 6 Families,

Re: Morning Routines Reminder

I am writing to remind families that Year 6 has an important morning routine, to support our children as they prepare for their transition to secondary school. Each day all Year 6 children should arrive at school at **8.45am** via the school playground and go straight up to their classroom. This means that they do not need to line up in the playground when they arrive at school.

This routine is designed to ensure that every moment of the school day is used effectively, helping our children to make the best possible start each morning. With the SATS exams approaching in May, and as they prepare for their move to secondary school, it is essential that we maximise learning time and reinforce the importance of punctuality and excellent attendance.

Shortly, some pupils in the class will also receive a letter about an 8.30am booster lesson. For children attending these boosters, punctuality is also very important to ensure learning time is maximised. Children should arrive promptly at the office entrance by 8.30am on the scheduled days, which will be detailed in the letter.

We appreciate your support in helping your child arrive at **8.45am** each day so they can fully benefit from their education during this important year.

Thank you for your cooperation. If you have any questions at all, please speak to me or Mr Uddin.

Warm regards,

A handwritten signature in black ink that reads "MTrahair".

Matt Trahair
Headteacher