



Thomas Fairchild Community School
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Executive Headteacher: Ms Nicole Reid
Headteacher: Mr Matt Trahair

Monday 9th December 2024

Dear Parents and Carers,

Re: Important Reminders and Updates: Medication Requirements

We are writing to remind you of the importance of ensuring that your child has access to their prescribed medication at all times. This is particularly relevant for items such as asthma pumps and epipens, which are essential in case of an emergency.

To help us keep your child safe while they are at school, please ensure the following:

1. Medication at School:

- All school based asthma pumps and epipens must remain in school at all times. These should be clearly labelled with your child's name and within their expiry date.
- If your child's medication needs replacing, it is essential to provide a new one as soon as possible.

2. Asthma and Allergy Action Plans:

- Parents and carers need to complete the Asthma/Allergy Action plans that have been sent home. This is to ensure the safe and accurate administration of medication.
- All action plans must be updated at the start of each academic year. Without an up-to-date Action Plan, your child will not be able to attend enrichment activities or trips offsite.

3. Children who travel to school alone (Year 5 and Year 6 only):

- If your child travels to and from school without an adult, please ensure that they carry their medication with them at all times and understand how to use it. This is crucial to ensure their safety in case of an emergency.
- We understand that children may not eat on their journey to/ from school, but it is essential that they have access to their medication, just in case they accidentally encounter the allergen on their journey home and become unwell. Thank you for your support in keeping your child safe.

4. When someone else is collecting your child:

- If a different adult is collecting your child, it is your responsibility to inform them of your child's allergies, their medication requirements, and to ensure they have any medication including an asthma pump or epipen if part of their health plan. This includes you sharing the action plan with them.

It is vital that all parents and carers work together with us to ensure the safety and wellbeing of all children. Please check your child's medication to confirm it is in date and discuss with them the importance of always having it with them, if applicable.

If you have any questions or concerns, please do not hesitate to contact the school office.

Warm regards,

Matt Trahair
Headteacher