

GENERAL MINUTES

Budget Meeting of the
GOVERNING BOARD

Mon 21st March 2022

Google Meet

GOVERNORS PRESENT		
INITIALS	NAME	ROLE
CH	Mr C Howard	<i>Chair of the Full Governing Board</i>
EHT	Ms N Reid	<i>Executive Headteacher, New Wave Federation & Thomas Fairchild School</i>
MT	Mr M Trahair	<i>Head of School (Ag)</i>
DY	Mr D Young	<i>Co-opted Governor</i>
DH	Ms D Henriques	<i>Co-opted Governor</i>
LL	Mr L Laverick	<i>LA Governor</i>
MN	Ms M Nasrallah	<i>Parent Governor</i>

OTHER ATTENDEES PRESENT		
INITIALS	NAME	ROLE
CLK	Mr D M Laird	<i>Clerk to Governors</i>
BUR	Mr I Fokerd	<i>Bursar</i>

APOLOGIES		
INITIALS	NAME	ROLE
OK	Ms O Koyuncu	<i>Parent Governor</i>

ABSENT		
INITIALS	NAME	ROLE

ACTION WORKSHEET
21st March 2022

NO	AGEND A ITEM	ACTIO N	Responsible PERSON	STATU S
GB1	2	Consider the PR implications relating to the impending court case and develop appropriate action plan to deal with any negative fallout.	EH T	OPEN

LEGEND

- Green** – Completed
- Red** – Pending (URGENT)
- Black** – Pending (NOT URGENT)
- Blue** – OPEN

RECORD OF MEETING

1. Opening Formalities

1.1 Welcome

The Chair of the Governing Board convened the spring term meeting of the Thomas Fairchild Community School (in partnership with New Wave Federation) Governing Board. The meeting started at 5pm.

1.2 Apologies & Absence

As recorded above.

1.3 Declarations of Interests

No declarations recorded and no changes to existing written declarations.

1.4 Notification of any other Business not on Agenda

None tabled

2. Exec Head & Head of School Reports

With reference to the following documents, the Board reviewed and extensively discussed the reports from the Executive Head and Head of School (Ag):

Head of School (Ag) Report
Premises Report (Mar 2022)
Safeguarding Report (Spring 2022)
School Improvement

During their submissions, the following was highlighted or otherwise reported to Govs:

- There are 239 pupils currently on roll. Of 77 pupils with SEND, 18 have ECHPs (Educational Health Care Plan). The Nursery is at capacity, and we are now having to turn families away. There are 27 first preferences for September 2022 which is a key measure of success.
- There have been no resignations received. 1 member of staff will be going on maternity leave.
- A staff wellbeing is carried out monthly by an external company which has identified that staff feel that the school has improved since the new federation and is calm and purposeful.
- Performance Management mid-term reviews have been completed.
- The local authority continues to support with HR issues. The school is currently waiting for legal advice in regard to a member of staff who claimed unfair dismissal.
- The school has received £75,000 from the local authority to support the refurbishment of the Nursery provision. A contractor has been appointed and work will commence on 1st April for 6 weeks.
- The new cleaning contract will commence on 1st April resulting in savings.
- The new catering contract will commence on 1st April. Taster sessions will be offered to parents.
- The Children's Centre agreement is completed.
- The local authority has now agreed to meet the cost of £30,000 for the emergency lighting and are currently going through a tendering process.
- The school has received a gas bill of £45,000. We have queried this with the energy company and upon further investigation it was ascertained that there was an issue with the equipment, as a result the account is on hold until this has been recertified.
- 8 teachers are consistently outstanding and 1 requires improvement and is receiving support.
- Phonics, early reading, maths, and history have been identified as a strength of the school.
- Year 6 progress from past papers show a significant improvement from last term. We are therefore on track to be above average this summer.
- Catch-up provisions include booster sessions in the mornings in maths and reading. During the day a tutor supports in maths in 10-minute sessions.

- SIP1 visit took place last term and the school was reviewed as “Good” in all areas followed by SIP2 recently identifying that the school had made clear progress since SIP1. A one-day review last term identified that the school is on track to achieve all agreed TAG objectives by the end of the year.
- There have been several MASH referrals since the last safeguarding report. The Single Central Record has been reviewed.

Q. Is the member of staff claiming unfair dismissal remaining confidential?

A. We are unaware of his intentions; however, this could result in a Court hearing.

Q. Could this case result in bad publicity?

A. It may do; however, we have good communications within the Trust and will ensure that all of our comms will align with the ethos of the Trust.

Q. Did the mid-term performance management reviews include support staff?

A. Only teachers.

Q. Do TAs also have objectives set at the beginning of the year?

A. They have a professional development pathway for this year. They receive regular support and coaching; however, we will be looking to making it more formalised.

Q. What is the expectation in reading at the end of the year?

A. We are aiming to be around 68%.

There being no further questions, govs thanked the Executive Headteacher and Head of School (Ag) for their concise and informative reports.

See action worksheet

Contracts & Agreements (incl Catering for Tendering)

The Board was appraised of the contracts/agreements entered into (along with tender information set out in the papers):

Comet Agreement

Catering Tender Docs

Nursery Playground Tender Docs

School Improvement SEN

Governors were advised that these documents will be uploaded for comments and discussion at the next meeting.

3. Policy Review

There were no policies to review or approve.

4. Minutes –Governing Board Meetings (20th Sept & 20th Oct 2021)

4.1 Corrections

None recorded

4.2 Approval of Minutes

The minutes of the Governing Board meeting held on 20th Sept & 20th Oct 2021 were approved as the true and accurate record of the meeting.

4.3 Matters Arising from Minutes of the Gov Board Meeting held on 20th Sept & 20th Oct 2021

All items reported as completed or marked as c/f for future meetings. No other matters arising from previous minutes.

5. Governing Board Business

The Clerk advised that there were no governance updates but highlighted the pending changes to behaviour management & suspensions/exclusions.

The Head of School (Ag) left the meeting.

6. Any other Business

Appointment of substantive Headteacher

The Executive Headteacher updated the Board on the ongoing recruitment process for a substantive Headteacher for the school.

Decision

Govs approved the recruitment/interview process as set out by the Executive Head.

No other business for discussion.

Meeting ends at 6.30pm

Approved for (and on behalf of) the **GOVERNING BOARD**



14th June 2022

Chair of Full Governing Board
(or Chair of Meeting)

Date