



November 1st 2017

Dear Parent/Carer

Parent consultations will take place on Tuesday 14<sup>th</sup> November from 2pm -7pm, with the last appointment at 6.50pm.

School will close promptly at 1.45pm and children need to be collected at this time. Playcentre will run as normal for our registered pupils but our after school clubs, Reading, Street Dance and Cooking will not go ahead.

Please fill in the slip below with your preferred time slot and return it to the Office as soon as possible so that we can give you the nearest time to your preference. **If you have more than one child please complete just one form for all children so that we can ensure siblings appointments are not too far apart.**

This is a very important opportunity for you to discuss your child's progress with their class teacher and collect their yearly report.

We look forward to seeing you all.

Yours faithfully

Caroline King  
Executive Headteacher

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**Parents Evening on Tuesday 14<sup>th</sup> November**

**Please circle your preferred time slot/s**

**2-4pm**

**4-5pm**

**5-6pm**

**6-6.50pm**

**Child's name (1):** \_\_\_\_\_ **Class:** \_\_\_\_\_

**Child's name (2):** \_\_\_\_\_ **Class:** \_\_\_\_\_

**Child's name (3):** \_\_\_\_\_ **Class:** \_\_\_\_\_

**Child's name (4):** \_\_\_\_\_ **Class:** \_\_\_\_\_

We will endeavour to accommodate all requested time slots but please be aware that this cannot be guaranteed. You will be notified in writing of your appointment time.

make it happen together

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